



**CITY OF AVON LAKE, OHIO
FOR THE POSITION OF
FULL-TIME ENGINEERING TECHNICAL AIDE I
PUBLIC WORKS DEPARTMENT**

General Requirements

- Successfully pass an Examination by Structured Interview with a minimum score of 70 percent and a medical examination.
- Bachelor's degree or an associate's degree in a related field with four (4) years of experience in construction and/or infrastructure areas (water, sewer, stormwater).
- Experience and/or instruction in GIS, AutoCAD, drafting, surveying, or other related construction methods; or a demonstrated combination of skills, training, and experience.
- Knowledge of modern building/construction methods, including any mandated by the State of Ohio (NPDES Stormwater).
- Valid State of Ohio Driver's License; and
- Ability to perform the essential job functions.

General Information

Applications may be obtained online at www.avonlake.org or in person from 8:00 a.m. to 4:30 p.m. at Avon Lake Municipal Building, 150 Avon Belden Road, 1st Floor, Avon Lake, Ohio, beginning Monday, July 28, 2025. **All applications are due no later than 4:30 p.m. on Friday, August 29, 2025.**

An Examination by Structured Interview will be conducted at a time to be determined by the Civil Service Commission and the City Administration.

Additional Credit for Military Service

In accordance with Avon Lake Civil Service Rule 9, Section B, veterans who qualify for military service credit may receive either 5 or 10 points added to the final passing score of their civil service examination. To qualify for the credit, **candidates must submit the required documentation at time of the application and no later than the date of exam.** Required documentation shall be any official records from a branch of the U.S. Armed

Forces (e.g. DD214 Member 4 Copy) and/or the U.S. Department of Veterans Affairs that identify:

- a. Branch of service
- b. Dates of service
- c. Total amount of active service
- d. Character of service (e.g., honorable, under honorable conditions, general)
(And as Applicable)
- e. The present existence of a compensable service-connected disability of 30 percent or more

A non-refundable \$25 filing fee is required when the application is returned. The fee must be paid in cash or personal check, payable to the City of Avon Lake.

THE CITY OF AVON LAKE IS AN EQUAL OPPORTUNITY EMPLOYER